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Proof of Insurance Coverage Form

Please read the following statement carefully, then sign and date it.
We greatly appreciate your cooperation.

I understand that I must have proof of insurance coverage for my child after 29 days of age. If the insurance is a HMO, it must include proof that one of the pediatricians in the office is the primary care physician.

If I have no proof of coverage for my child, I understand that I will have to pay in full at the time the service is provided.

If any of the information I have provided is incorrect or incomplete, I understand that I am responsible for paying for the services provided and will have to pay at the time of service until the correct information has been supplied to the Billing Department.

In addition, I agree to pay charges that may arise for the following:

- Completion of forms that are not required as part of direct health care delivery (i.e. school, camp, athletics, adoption).
- Copying medical records
- Well check ups that are not included in the American Academy of Pediatrics guidelines for preventative care (children with chronic diseases or on medication are an exception)
- Non-covered services and all associated services (i.e. vaccines not covered by insurance)
- Missed or cancelled appointments
- Administrative charge when the copayment is not paid at the time of service

Signed: _____ Print Name: _____

Relationship to Patient: _____

Patient's Name: _____ Date: _____